


(Translation)

Guidelines for attending the AGM through Electronic Method (E-Meeting) and the Appointment of Proxy
1. Attend the E-meeting by themselves

1.1 Please kindly fill the Registration form for attending the AGM through Electronic Method (E-Meeting) (Enclosure No. 8) with clearly identify your email and mobile phone number in order to be used for the meeting registration and attach identification documents to confirm the attendance's rights of the AGM as follows:

- In the event that the shareholder is an ordinary person – a valid certified true copy of ID card, passport, or other official documents issued by government authority.
- In the event that the shareholder is a juristic person – an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “Supporting Documents for the Appointment of Proxy” below.

Please submit the Registration form for attending the 2022 AGM through Electronic Method (E-Meeting) and such identification document to the Company during **16-22 April 2022 before 17.00 ONLY** via the following channels:

Email Address	Vassavee@theerawan.com
Registered Mail	The Registrar, Legal Department The Erawan Group Plc. Ploenchit Center, 6 th Fl., 2 Sukhumvit Road, Kwang Klong Toey, Khet Klong Toey, Bangkok 10110 Thailand. (Documents for AGM)
Pre-Registration via E-meeting registration system	Please Click: https://erw.foqus.vc/registration/ or scan this QR Code. 

1.2 When the Company receives document as per item 1.1 from the shareholder or proxy holder, the Company will proceed the document inspection to confirm the meeting attendance's rights. Once the inspection is completed, the Electronic Meeting System Service Provider (Quidlab Co.,Ltd) will send username, password and Weblink for registering to the AGM to you. Kindly refrain from giving your username and password to another person. In the case that your username and password are lost or you have not received it within **24 April 2021 at 17.00 hours**, please immediately contact Quidlab Co.,Ltd , the E- Meeting System Service Provider of the Company, at a contact channels appeared on the email sending username and password to you. (Telephone no. 0-2013-4322 or mobile 080-008-7616.

Enclosure No. 5

1.3 Please read the manual thoroughly from the email that the Company sends to you. The system will be opened 1 hour prior to the meeting so that the shareholder can register for attending the meeting. However, the live broadcast will only begin at 14.00 hours.

1.4 For casting the vote during the E-Meeting, a shareholder may cast his/her vote in each agenda to either approve, disapprove, or abstain from voting. For the shareholders who do not vote in any agenda, the system will automatically count your vote as “approve”.

1.5 If you have encounter with any technical problem in using the E-Meeting system before or during the meeting, please contact Quidlab Co., Ltd who is the E- Meeting System Service Provider of the Company at a contact channel appeared on the email sending username and password to you.

2. Appoint any person as the proxy to attend the E-Meeting

In case that shareholders are unable to attend the meeting, they may appoint any person or an independent director of the Company as their proxy to attend and cast the votes on their behalf. The name of independent directors are as follows:

Information of the Company's Independent Directors who represent to be a proxy in the 2022 AGM

Name of Directors/Position	Age	Address	Interest in the agenda
1. Dr. Kulpatra Sirodom, Chairman of the Audit Committee	65	100/155 Soi Sukhumvit 53 (Paidi- Madi) Kwaeng Khlong Tan Nuea, Khet Watthana, Bangkok 10110.	6
2. Mr. Ekasith Jotikasthira, Member of the Audit Committee	51	511 Soi 6, Sri-Ayudhaya Road, Kwaeng Tanonphayathai, Khet Rajdhevi, Bangkok 10400.	6
3. Assoc. Prof. Dr. Somprawin Manprasert, Member of the Audit Committee	46	48/12 Soi Sukhumvit 11 (Chaiyot), Kwaeng Klongtoey Nuea, Khet Wattana, Bangkok 10110	6
4. Mr. Banyong Pongpanich*, Independent Director	67	16 Soi Indramara 4, Sutthisan Winitchai Road, Kwaeng Sam Sen Nai, Khet Phaya Thai, Bangkok 10400.	5, 6

Remark: Mr. Banyong Pongpanich has an interest in the special agenda 5: To consider and appoint the directors in replacement of those who complete their terms by rotation

In this regard, the Company kindly ask the shareholders to send the completely signed Proxy form, as Enclosure No. 6 or download from Company's website www.theerawan.com, and supporting documents for the appointment of proxy to the Company within **22 April 2022 before 17.00** at the following address:

The Registrar, Legal Department
The Erawan Group Plc.
Ploenchit Center, 6th Fl., 2 Sukhumvit Road,
Kwang Klong Toey, Khet Klong Toey,
Bangkok 10110 Thailand. (Documents for AGM)

Supporting Documents for the Appointment of Proxy

1. In case proxy grantor is ordinary person:
 - (a) Proxy form has been correctly and completely filled in, signed by the grantor and the proxy.
 - (b) A copy of the identification card/passport (for non-Thai nationals) of the grantor and the proxy which has been certified true.
2. In case proxy grantor is juristic person:
 - (a) Proxy form has been correctly and completely filled in, signed by the authorized representative of the juristic person with affixing the company's seal (if any) and signed by the proxy.
 - (b) A copy of the affidavit of the shareholder, which must be issued no later than 6 months prior to the meeting date and copy of the identification card/passport (for non-Thai nationals) of the authorized representative of the juristic person which has been certified a true.
 - (c) A copy of the identification card/passport (for non-Thai nationals) of the proxy which has been certified true.
3. In case proxy grantor is a custodian:

Please enclose the Power of Attorney of shareholders to the custodian in accordance with item no. 2 and letter of certification or copy of a permit to certify the permission to act as a custodian.

Non-Thai National or juristic person registered outside the country:

In case the supporting documents or evidence is produced outside Thailand, such document shall be notarized by a notary public. In the case that the original document is not in English, the English translation shall be required and certified the correct translation by the shareholder or the authorized representative.

3. Voting

- 3.1 General Agenda: A voting in each agenda shall be made openly which one share shall be entitled to one vote. Shareholder or proxy shall make only one vote for approval, disapproval or abstention. The allocation of voting is not allowed (except voting of the Custodian).
- 3.2 Agenda on Election of Directors: At the election of directors, the shareholder shall vote for each individual candidate nominated for directors, but not exceeding the number of directors required for that election. The vote shall not be distributed.

4 Voting Procedures

The Chairman shall inform the Meeting to vote in each agenda by asking time by time whether there is any shareholder wish to approve, disapprove or abstain. Shareholder or proxy shall make only one vote for approval, disapproval or abstention. (Except for the vote of Custodian which the allocation of the vote is allowed as specified in the Proxy Form).